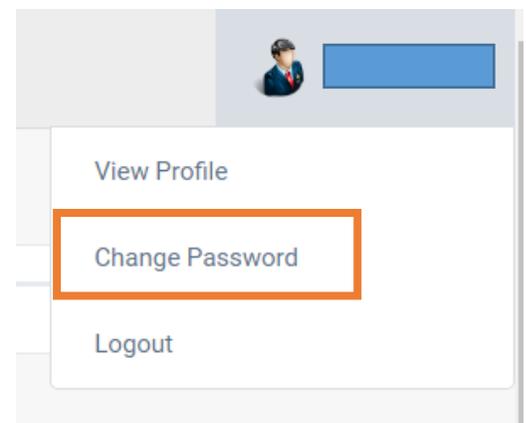




STEPS AND GUIDELINES FOR ONLINE TERM TEST

***Please change your password once in LMS before the test by following the steps given below-**

1. Login to LMS with existing user id and password.
2. On the top right corner, click on your name and select **Change Password**.



3. Enter your old password and the new password.

CHANGE PASSWORD

Old Password *

New Password*

4. Click on **Change Password**.

Write the password at one place so that you do not forget.

STEPS FOR APPEARING IN ONLINE TERM TEST-

1. Click on the link scrolling on the school website or type <http://chinmayabokaro.org/exam/login.aspx> in the address bar of the web browser.
2. Login with the username and password of LMS. (Use the new password)
3. Click on “Start Exam”. (This button will be enabled only at the start time)
4. Attempt the test.
5. Click on “Submit” button to submit the test.

IMPORTANT GUIDELINES FOR STUDENTS: -

1. Login to LMS for online test 5-10 minutes before the start time.
2. Do not change the tab or browser during the test.
3. Do not switch between browser and any other app on mobile.
4. In case internet is disconnected, you can resume the test from where you have left.
5. You can submit the test before the end time also. If not, then it will be automatically submitted at the end time.
6. Once the test is submitted, you cannot appear in the test again.

*****ALL THE BEST*****