

**For Office Use**

Regd.No.....

Year : .....

Refd.By : .....

Date : .....



**CHINMAYA VIDYALAYA  
BOKARO STEEL CITY**

**RECRUITMENT APPLICATION FORM**

Photograph

**Post Applied for :(Plz tick on only one )**

Primary

Middle

Secondary

Sr. Secondary

Admin

Office

**I. PERSONAL CONTOUR**

Sl No		Name in Full	Cell No.	Contact details & Email	Address	
					Local	Permanent
1.	Name of the Candidate					
2.	Father's Name					
3.	Mother's Name					
4.	Spouse Name					

5. Religion : .....

6. Category : SC/ST/OBC/General : .....

7.(a) Date of Birth : ..... (in figures)

..... (in words)

(b) Place of Birth : .....

8.(a) Height : ..... (b) Weight : ..... (c) Blood Group : .....

(d) Power of the glass (if wearing glass) : Left : ..... Right : .....

9. Are you suffering from any disease? If yes, give details :

.....

10. Personal Mark for Identification :

.....

11. (a) Voter ID Card No. : ..... (b) PAN Card No. ....

(c) Driving License No. : ..... (d) Aadhar Card No.( Mandatory)..... :.....

12. (a) Marital Status : .....(Married/Unmarried).

**II. FAMILY HISTORY :**

Sl. No	Name of the Member	Relationship ( Mother/ Father, In-laws/ Children/ Spouse	Date of Birth	Full Name & Address of the Institute/Organizati on studying/working	Annual Income (Rs)	Contact No. Email	Remarks
1.							
2.							
3.							
4.							
5.							
6.							

13. Are you related to any VMC/ BOMof Chinmaya Vidyalaya, Bokaro Members –

( Yes/ No).....

( If yes – Please write the relationship ).....

**III. EDUCATIONAL QUALIFICATIONS :**

1. (Please write in full form):--

Title/ Degree	School/College	Board/Univ.	Subjects		Year of Passing	Percent age
			Main	Subsidiary		
Matric						
+2						
Grad						
Post Grad						
B.Ed.						
Special Training ( If any)						
Any Other Diploma/ Degree						

2.Highlights/AdditionalCompetencies:

.....

.....

3.. Languages Known : .....

Sl.No.	Language	Can read	Can write	Can speak fluently
1.	English			
2.	Hindi			
3.				
4.				

5.Hobbies&Interests:

.....

**IV. WORK EXPERIENCE**

**A. Teaching Assignment ( For Teachers)**

Sl. No	From	To	Name of the School/College	Pl. tick	Classes Taught	Subjects Taught	scale	Salary Drawn
1.				PGT,TGT, PRT/UTT/Others				
2.				PGT,TGT, PRT/UTT/Others				
3.				PGT,TGT, PRT/UTT/Others				
4.				PGT,TGT, PRT/UTT/Others				

**( If You have been involved in Admin /Managerial Assignments / Supervisory )—Please write the details**

SI No	Name of the Post	Organisation	From	To	Details of present assignment

3. a. The subjects/ classes you would like to teach efficiently .....

b. Key Areas of activities for Managerial / Administrative Assignment .( For Teacher):--

.....

.....

**B. For Office/ Administration/ Managerial Post:-- ( *Applicable for Non- Teaching Assignments*)**

SI No	Date		Name of the Organization	Post	Key Areas	Scale	Salary
	From	To					

4. Key Areas where you would like to work efficiently :--  
( For Office/ Admin/ Managerial post)

.....  
 .....  
 .....

**V. RECORD OF SEMINAR/WORKSHOPS/TRAINING PROGRAMMES ATTENDED :**

Sl.No.	Name of Agency Address	Theme of Course	Duration		Remarks
			From	To	
1.					
2.					
3.					
4.					
5.					
6.					
7.					

**VI. AREA OF CONTRIBUTION (OTHER THAN ROUTINE WORK) :**

1. Your contribution so far :
(a)
(b)
(c)
(d)
2. How would you like to contribute in future :
(a)
(b)
(c)
(d)

**VII. DETAILS OF APPRECIATION/AWARD :**

**A. APPRECIATION/AWARDS :**

Sl.No.	Appreciation/Award	Name of Authority/Organization	Date/Year	Remarks
1.				
2.				
3.				
4.				
5.				

**VIII REFERENCES: ( Mandatory)**

Sl.No.	Name	Designation	Address	Email ID	Phone/Cell No.

Date : ..... (Signature) : .....

**IX. PROFESSIONAL SNAPSHOT :**

**A. YOUR STRENGTHS :**

- 1.  
.....
- 2.  
.....
- 3.  
.....
- 4.  
.....
- 5.  
.....

**X. BENCH MARK AND ROADMAP :**

Your vision of a good school? ( in 100 words)

.....  
.....  
.....

**XI. INSIGHT :**

- 1. I am already aware that the appointment to the post is completely discretion of the Management of CV and I have no right to claim for it.
- 2. I shall be available for a personal interview at the convenience of the CV along with self attested photocopies of/and original documents.

**XII. DECLARATION :** I , .....hereby declare that the statement given above regarding my candidature is true to the best of my knowledge and belief. If any thing is found wrong, I shall be liable for legal action and to be terminated without any notice.

Date : .....

Full Signature : .....

**XII. List of Self Attested Certificates/Documents attached  
(Put tick mark wherever applicable )**

- 1. Class X (a) Marksheet  (b) Passing Certificate
- 2. Class XII (a) Marksheet  (b) Passing Certificate
- 3. Graduation (a) Marksheet  (b) Passing Certificate
- 4. Post Graduation (a) Marksheet  (b) Passing Certificate
- 5. B.Ed. (a) Marksheet  Passing Certificate
- 6. M.Phil/Ph.D/Doctorate (a) Marksheet  Passing Certificate
- 7. Any Other Degree/  
Diploma (a) Marksheet  Passing Certificate
- 8. CTET/JTET/NET (a) Marksheet  Passing Certificate
- 9. Experience Certificate (a) Marksheet  Passing Certificate
- 10. Aadhar Card  Bank Statement   
( Last 3 months)
- Salary Slip   
( Last 3 months)

Candidate's Signature.....

**(FOR OFFICE USE ONLY)**

Date of Receipt : .....

Signature of the Receiver : .....

Called for an Interview :

Call	Date	Time	Called By (Sign.)	Remark
I				
II				
III				

Date : .....

Name & Signature of the Authority : .....